

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 8, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Bill Bolt, Shirley Teigland

OTHERS PRESENT: John Noyes, Richard Nuytten

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$10,396.02 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Koppien motioned, seconded by Reisdorfer to approve the April 17, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 5/2/23 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Water Conservation Reporting; (5e) – CCR Report; (5f) – Property Tax Data Table

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$37,467.13 (as listed on the check register summary), to approve the payment of \$26,898.20 (as listed on the payroll check register) and to approve the payment of \$10,396.02 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: TRAILER PARK

John Noyes visited with the Council about a potential sale and purchase of the D & C Home 100, LLC Mobile Home Trailer Park, Parcel # 28-142041-1, Van's Street, Minneota, MN

ITEM 9: PUBLIC WORKS

The Council reviewed 2 applications received by the City for the Public Works I position. The Council instructed

the Administrator to schedule interviews with the Council and applicants for May 16, 2023 beginning at 6:00 p.m.

ITEM 10: CITY STAFFING

Gillund motioned, seconded by Rodas to hire the following lifeguards and pool staff for the 2023 Season and approve a 2% COLA for all pool wage categories: Jaelin Anderson, Lydia Coequyt, Hannah Fadness, Kim Gades, Tiffany Gronke, Eli Gruenes, Sarah Gruenes, Grace Hennen, Neveah Hennen, Barb Knutson, Brody Larson, Faith Myhre, Jordan Tolk and Tamara Tolk. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Rodas to approve hiring the following Summer Rec Staff for the 2023 Season: Josh Anderson, Trevor Aschman, Christa Bouwman, Parker Bradley, Chris Culver, Leah DeSmet, Matt Gades, Shannon Gossen, Emily Hennen, Madison Hennen, Justin Hjermsstad, Jackson, Lacek, Patty Myrvik, Laura Swoboda, Joel Walerius, Katie Walerius. MOTION PASSED UNANIMOUSLY

ITEM 11: GOLF CART/ATV LICENSES

Koppien motioned, seconded by Gillund to table a request to change the Golf Cart/ATV license requirements to no slow-moving signs on street worthy Golf Carts. MOTION PASSED UNANIMOUSLY

ITEM 12: LAND PARCEL

The Council reviewed a request from Kurt Gillund to obtain a parcel of land from the City. The Council did not take any action but indicated that they would be open to discussing a formal offer.

ITEM 13: ZONING PERMITS

Reisdorfer motioned, seconded by Rodas to approve all Zoning Permits as listed below:

- a) DeVos, Larry – 502 E. 5th Street – 8’ x 12’ Patio and 18’ x 8’ Privacy Fence
- b) Lozenski, Ed – 402 N. Jackson Street – 14’ x 24’ Garage
- c) Myhre, Adam – 107 Eisenhower Street – 5’ x 25’ Driveway Addition
- d) Robe, Ross – 105 N. Eisenhower Street – 25’ x 20’ Driveway Addition
- e) Thostenson, Joe – 410 E. 2nd Street – 22’5” x 38’5” Addition

ITEM 14: LIQUOR LICENSE

Koppien motioned, seconded by Gillund to approve a liquor license for the Minneota Mudhens. MOTION PASSED UNANIMOUSLY

ITEM 15: GAMBLING LICENSE

Reisdorfer motioned, seconded by Rodas to approve the following gambling permits: Minneota Box Elder Bug Days for a raffle being held September 9, 2023 in Bug Square and the Minneota Fire Relief Association for a Raffle being held June 24, 2023 at the Countryside Golf Course. MOTION PASSED UNANIMOUSLY

ITEM 16: ASSESSOR CONTRACT

Gillund motioned, seconded by Rodas to approve a contract with the City Assessor, Erik Skoquist, SAMA for assessment of the City of Minneota for the sum of \$13,400 per annum. MOTION PASSED UNANIMOUSLY

ITEM 17: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for June 12, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved June 12, 2023